

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, Room 750
San Diego, CA 92101
Phone: (619) 338-2799; Fax: (619) 338-2778**

MEETING MINUTES: April 2nd, 2015

CALL TO ORDER

The meeting was called to order at 3:35 PM.

ROLL CALL

- Present: Monique Fernandez, Madeleine Baudoin, Awichu Akwanya, Ann Durham, Daphyne Watson, Rebecca Huntsman
- Excused Absences: Ana Briones-Espinoza, Jeannine Nash, Keith Stevenson, Jasmin Kirkland, Paul Moose
- Staff: Maggie Lujan, Maggie Fenn, Juana S. Duenas, Corrine Rodriguez, Nancy D'Adamo
- Guests: Nicole Murphy, Gina Jackson

Madeleine Baudoin welcomed Visitors Gina Jackson and Nicole Murphy, followed by introductions to each CAB member.

ACCEPTANCE OF AGENDA

Ann Durham motioned to accept the agenda. Monique Fernandez seconded the motion. The motion was carried.

APPROVAL OF MARCH 12TH, 2015 MINUTES

Ann Durham motioned to approve the March 12, 2015 minutes. Daphyne Watson seconded the motion. The motion was carried.

VACANCY REPORT

- Current vacancies consist of: Four in the Economically Disadvantaged Sector; One in the Public Sector; Two in the Private Sector.
- Maggie Lujan informed CAB members that the nomination of Marlene Ruiz to the Private sector will not work out. Sincere regrets were sent, saying CAB values her time, and is interested in any future opportunity. Maggie added that a Private Sector member represents their field, has no financial or organizational commitment, and contributes their expertise with issues effecting low-income communities. Maggie encouraged the members to refer anyone else who is interested in becoming a member to her, she can help with any questions they may have.

CAP Plan 2016-2017 - PRESENTATION – Maggie Lujan

Maggie Lujan presented the 2016-17 CAP Plan and shared the Needs Assessment.

BOARD DISCUSSION

Madeleine Baudoin suggested including a list of communities that each region represents for the Board of Supervisors. Maggie Lujan responded that all Agency programs are divided into the six HHSA Service Regions, which are standard designations for HHSA programs. Madeleine Baudoin said that it would be good to see it on a map.

Maggie Lujan said that through Community Health Improvement Partners (CHIP), CAP had the opportunity to share the results of the needs assessment with hospitals and community health benefit staff, which are seeing some of the same issues.

Monique Fernandez asked how acquainted the needs assessment participants are with their representative Supervisors? Maggie Lujan replied that Resident Leadership Academy (RLA) graduates, who led the needs assessment process, are acquainted with local government structures and representatives.

Monique Fernandez asked if the Assessment included needs related to College, or High School. Maggie Lujan replied yes, that according to Educators there was a need to develop basic skills. Employers stressed the importance of Adult Education as well.

Ann Durham said that the East County Chamber of Commerce has yearlong leadership opportunities that culminate in a very impressive capstone project. She wondered if there was some way to link the RLA graduates to the program. Madeleine Baudoin replied that the program is called L.E.A.D.

Maggie Lujan said the goal for 2015-16 is to continue to support RLAs with Facilitator training to increase capacity to train more residents in low-income communities. RLA graduates will continue to play an important role in achieving the goals of the 2016-17 CAP Plan.

ACTION ITEM- 2016-17 CAP Plan

Ann Durham motioned to approve the 2016-17 CAP Plan. Daphyne Watson seconded the motion. Upon vote, the motion passed unanimously. The 2016-17 CAP Plan will now be sent to the Clerk of the Board of Supervisors.

CAP PROGRAM DIRECTOR'S UPDATE – Maggie Lujan

The GetFresh Program grant runs out this September and unfortunately, CAP was not awarded funding again due to a reduction in funding at the State level. Awichu Akwanya asked about the possibility of Federal funds to support the setup of small gardens. Juana Duenas said the proposal was to work on food hubs. Madeleine Baudoin said it was too bad since the Grant would have been in line with the Needs Assessment. Maggie Lujan said a conversation with IRC and Public Health was needed to see if there were other opportunities to continue the program. Ann Durham mentioned that the GCCCD has a wonderful intergenerational community garden with a Farmer's Market on Saturdays. Maggie Lujan spoke of the work with IRC- using USDA approved curriculum in native languages. Juana Duenas said we are committed to this proposal and will continue to look for other opportunities to fund it.

CAB CHAIR'S UPDATE – Madeleine Baudoin

No update

BOARD DISCUSSION

Maggie Lujan opened the discussion of Volunteer recognition Day with EITC Volunteers, and asked if there were any suggestions for a date in May. The next CAB meeting will be at the event, possibly at the COC. Awichu Akwanya suggested the East African Community Center, a Hall that can seat up to 500 people, located on Fairmount Avenue. Parking may be an issue in the day. It would cost about 200

dollars. Madeleine Baudoin said the County building is easy to get to, and brand new. Maggie Lujan said CAP will inquire about the food provided at the COC through the vendor onsite. Juana Duenas said she would talk to EITC Volunteers to determine their availability and notify them soon of the event. Maggie Lujan suggested that May 14 or 15 would be a good date choice. Juana Duenas said the EITC Volunteers put in many hours, and will appreciate the recognition. Madeleine Baudoin said an invitation should go out by the 9th or 10th and asked what CAB could help with. Juana Duenas replied that just the presence of CAB representing CAP was sufficient.

OTHER BUSINESS

Juana Duenas announced to CAB that the CAP office would be moving to a temporary location on the fifth floor of the Mills building. Maggie Lujan explained that CAP would then move into new offices on the seventh floor after renovations have been completed. The CAB meeting for May will be at the Volunteer Recognition Event, and we will pick a provider site for June due to a temporary lack of conference room availability.

Daphyne Watson said the Mental Health First Aid classes are filling up fast. English and Spanish classes offered for adults and youth. All training is free and certifications for Mental Health First Aid are given. Maggie Lujan asked if we could share this with our RLA network. Daphyne Watson replied absolutely, there are even special trainings available for groups.

Maggie Fenn shared that World Refugee Day will be taking place soon in El Cajon. More details to follow.

ADJOURNMENT

Awichu Akwanya motioned to adjourn the meeting. Ann Durham seconded the motion. The motion was carried, with adjournment at 4:57 p.m.

MINUTES APPROVED BY:

Signature

Date

NEXT MEETING: May 8th, 2015